



Maintenance Mechanic

Alchemy Concrete, Inc. – Nelsonville, WI 54458

Apply Now

Alchemy Concrete, Inc. is an innovative, full-service concrete provider based in Central Wisconsin. We are looking for a part-time Equipment/Yard Manager to join our creative, high performing team. Check out our website for some concrete inspiration at www.alchemyconcrete.com and consider joining our team to turn the ordinary into the extraordinary!

Primary Responsibilities and Essential Functions:

- Create and maintain an equipment, vehicle, and tool maintenance schedule to keep everything running in top condition.
- Repair equipment and tools as needed.
- Proactive on updates for latest technologies in equipment and tools for our industry
- Track the records, licenses, inspections, warranties, and service agreements for the equipment and tools
- Track equipment and tool quality and make recommendations for alternatives if needed
- Monitor demand and analyze daily product and supply levels to anticipate inventory problems and shortages

Required Skills, Abilities and Knowledge:

- Proficiency with repairing and maintaining tools and small engine equipment
- Excellent communication and interpersonal skills, including the ability to speak with all levels of employees, guests, vendors and team members
- Great time management, organization and prioritization abilities
- Keen attention to detail and efficient problem-solving skills
- Ability to drive a skid steer and forklift
- Proficiency with Excel
- Extreme ability to organize and maintain order
- Team oriented
- Strong Leadership ability
- Self-starter and highly motivated

Disclaimer: This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at any time at the sole discretion of the Employer. Duties may increase, decrease, and/or change as deemed necessary to support the organizations operations. These statements may be modified periodically by the company.



Job Type: Part-time

Salary: \$20.00 - \$25.00 per hour

Benefits:

- Paid time off

Schedule:

- Monday to Friday
- Weekend availability

Ability to commute/relocate:

- Nelsonville, WI 54458: Reliably commute or planning to relocate before starting work (Required)

Experience:

- Concrete/Construction: 1 year (Preferred)

License/Certification:

- Driver's License (Required)
- CDL (Preferred)